



WIRE TRANSFER FORM

Fax this form along with a copy of your driver's license to 310-323-7012.

(Please type or print legibly)

ORIGINATOR/SENDER'S INFORMATION

NAME: _____ **SOC. SEC. #:** _____ **DOB:** _____
STREET: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
WIRE AMOUNT: _____ **ACCOUNT #:** _____ **SUFFIX:** _____
WORK: () _____ **HOME:** () _____ **ALTERNATE:** () _____

BENEFICIARY/RECEIVER'S INFORMATION: (Wire Transfer Instruction)

RECEIVING FINANCIAL INSTITUTION OR U.S. CORRESPONDENT BANK: _____
"9" DIGIT ABA/ROUTING #: _____ **Telegraphic Name:** _____
BANK/BRANCH LOCATION: _____ *(office use only)*

| | |
|---|---|
| BENEFICIARY'S OR | (optional field) |
| CORRESPONDENT BANK ACCOUNT # | (required field if beneficiary's or correspondent bank is used) |
| BENEFICIARY'S NAME | <i>(required field)</i> |
| ACCOUNT # | <i>(required field)</i> |
| FOR FURTHER CREDIT TO: | (optional field) |
| ULTIMATE RECEIVER'S NAME ACCOUNT # | (required field if ultimate receiver is listed) |
| FOR ESCROW TRANSACTIONS: | (optional field) |
| REFERENCE ESCROW # MISCELLANEOUS INFORMATION | (optional field) |

If you send a wire transfer, Fedwire may be used. Regulation J is the law covering all Fedwire transactions. This means that your rights and liabilities in a wire transfer involving Fedwire will be governed by Regulation J. If you give the Credit Union a payment order which identifies the beneficiary (the recipient of the funds) by both name and identifying or account number, payment may be made by the beneficiary's financial institution on the basis of the identifying or account number, even if the number identifies a person different than the named beneficiary. This means that you will be responsible to the Credit Union if the funds transfer is completed on the basis of the identifying or account number you provided the Credit Union. If you give the Credit Union a payment order which identifies an intermediary or beneficiary's financial institution by both name and an identifying number, a receiving financial institution may rely on the number as the proper identification, even if it identifies a different person than the named financial institution. This means that you will be responsible for any loss or expenses incurred by a receiving financial institution which executes or attempts to execute the payment order in reliance on the identifying number you provided.

Your signature is an acknowledgement that you have read, understood and agree to be bound by the above disclosure and agreement.

MEMBER'S SIGNATURE: **DATE:** _____

OFFICE USE ONLY

PROCESSED BY: _____ **ID VERIFIED BY:** _____ **TYPE OF ID:** _____
DATE: _____ **WIRE \$/SHJE "WT"** **CU FEE/SHFE "WF"**
ACCOUNTING DEPT. CONFIRMED AND ENTERED BY: _____ **VERIFIED BY:** _____
WIRE TRANSFER CONFIRMATION #: _____ **L2QFHN4D**

WIRE TRANSFER FORM INSTRUCTIONS

ORIGINATOR/SENDER'S INFORMATION:

Member's Name – Your full name.

Soc. Sec. # – Your social security number.

DOB – Your date of birth.

Address – Enter street, city, state and zip code.

Wire Amount – The dollar amount of the outgoing wire.

Account # & Suffix – Your account to be charged for the outgoing wire.

Work Telephone # – Your work phone number.

Home Telephone # – Your home phone number.

Alternate Telephone # – The telephone number where you can be reached besides work and home (i.e. cellular phone, pager, etc.).

BENEFICIARY/RECEIVER'S INFORMATION:

Caution: Incorrect information may delay the process of a wire transfer.

Receiving Financial Institution – The financial institution where the wire will be sent to directly, or U.S. correspondent bank if beneficiary's bank is out of the country.

"9" digit ABA/Routing # – The American Banker Association or Routing number (must be 9 digits) of the receiving financial institution. Note: The ABA/Routing # on the bottom of a check may not be the ABA/Routing # for receiving a wire transfer.

Branch Address – The address of the receiving financial institution or the branch office where the wire is received. *Some branch offices can not receive wires directly, therefore, wire transfers have to be sent to their regional headquarter offices.*

Beneficiary's or Correspondent Bank – (Optional field) The financial institution that acts as the financial agent for the beneficiary of the wire transfer. *It is only required if the beneficiary's financial institution can not receive a wire directly, or if the beneficiary's bank is out of the country. In most cases, the receiving financial institution is the beneficiary's bank.*

Beneficiary's or Correspondent Bank's Account # – (Required field if beneficiary's bank is used) The account number of the beneficiary's bank at the receiving financial institution.

Beneficiary's Name – The person or party to receive credit or to be paid as a result of the wire transfer.

Beneficiary's Account # – The account number of the beneficiary at the receiving financial institution. *If the beneficiary's bank is used, then it will be the account number at the beneficiary's bank.*

For Further Credit To – (Optional field) The ultimate receiver of the wire transfer. This field is most likely to be used for sending funds to a payment processing company (i.e., credit card payment, mortgage payment, etc), or sending funds to a broker for investment.

Ultimate Receiver's Account # – (Required field if ultimate receiver is listed) The account number of the ultimate receiver with the beneficiary.

For Escrow Transaction – (Optional field) The Escrow Number must be filled in when transacting a wire transfer for escrow purposes. In addition, the title officer should be listed if it is possible to obtain such information.

Miscellaneous Information – (Optional field) This field is used to convey miscellaneous information from the originator to the receiving financial institution, beneficiary's bank or beneficiary pertaining to the wire transfer.

Member's Signature – Your signature is required to give the credit union authority to transact the outgoing wire transfer. You should read and understand Regulation J disclosures before signing the form.